

ACAGE Board Conference Call
February 28th, 2013 @ 1:30 PM

Attending: Jorge Garcia [President], Conrad Keyes [Membership Co-Chair], Carey French, Peter Martin [CE Dept. Head], Kevin Eades, Debra Hicks [President-elect], Adrian Hanson. Tim Cynova (new Secretary)

1. Meeting called to order. 1:35pm
2. Agenda accepted.
Jorge entertained Motion to Accept appointment of New Secretary Tim Cynova – Adrian said so move, Debora seconded - motion carried.
3. Approved minutes of January 17th , 2013 teleconference.
4. Committee assignments:
Lydia needs dues/ funding to come in from delinquent members/ board members. Board Treasurer will get out notices to membership for reminders with a note with suggested donation for scholarship funding.
[Just a note – if a member doesn't pay their dues, you're not supposed to vote.]
Some transfers have not paid their dues either – will have to update donations to be in this year's initiation.
5. Potential 2013 and 2014 Initiates:
Keyes has a list of at least 20-30 possible initiates, excluding carryovers. Some carryovers are being extended to future years, due to being out of the country. Need Board to vote on all initiates – will send out list with resumes (large file of over 50MB – will have to break up into many 5 MB E-Mails). There are five carry overs and three transfers – two transfers are not active, have not paid dues. List goes to all of the membership committee, around 20 after going through secretary first. Transfers will need to be voted on by the Board; Carry overs have already been voted on.
Will get nominees to the Board for voting out within a week and they will need to be returned by April 1st. It will be done by E-Mail ballot. There are about 40 – 50 paid-up members that will be involved during the April 2013 membership voting.

We need the Board certified's in by the next board meeting, march 28th conference call.

Some sixty to seventy once unknown graduate locations are now on LinkedIn (IN) or on Facebook (FB). Keyes' efforts with social sites are making great progress and finding a number of "lost" and/or influential NMSU CAGE or CE graduates.
6. ACE 1988 Invites:
There are a total of 11 that were ACE initiates, about 6-7 may be coming for Homecoming 2013. 7 of 11 were here at 1988 Centennial

Scrap book – we are looking to hire someone to help Lydia, to help complete the templates . Adriana had most of the information collected before going to the Navy.

7. Honorary Member:

Dr. White to be voted on for honorary member – did not receive unanimous vote in order to complete the process.

Need a proposal to change the Honorary Member requirement for NMSU from outside the University to go from 20% to 30% to match what we have elected.

8. Banquet Venue:

Convention center may not be in service – bad experience at last ACAGE banquet.

Do all activities on campus, not at a hotel, to get to know the Department better.

Perhaps have Department activities and tours – chances to get acquainted.

Perhaps have an open house at Homecoming.

Perhaps have dinner downstairs, nicely presented? Catered?

Initiate's dinner to be free, but they pay for family attending?

Is there sufficient space at the Department?

Would expect a crowd similar to last year (maybe 80-100) and next year might be a little smaller.

9. Scholarship Funding:

Do we have direct access yet to Dean's office? Peter said that Patricia Sullivan will assist with meeting next week.

Keyes asked if ACAGE has some funds for scholarships. Adrian said we need to know the rules/ process to interface with the Deans office and to distribute funds.

It is several years since a scholarship has been given by ACAGE, we need to resurrect the scholarship committee. The donors are supposed to have a say on the scholarship award and support selection.

There are initiation and annual fees and some years a portion could be used for a scholarship. ACAGE scholarship is in limbo, need criteria written up to process.

The dues form has a place for suggested donations.

10. Faculty Achievement Award:

Potential faculty award forwarded to Adrian for recommendation, from Pampis?

11. Social media activity:

Dean Albertson to get as many others involved to help in contacts and to find a new social media person.

LinkedIn has best opportunity for ACAGE page – Drop Box not as flexible

Drop Box would take 3 – 4 people to keep up where as LinkedIn takes no physical assistance. LinkedIn can do data whereas Face Book is memo/picture oriented. And then there is Twitter which is messages only.

My NMSU - most member would have to learn the system – maybe it needs an Excel spread sheet for membership research.

Potentially, if 2013 initiates are not involved in social media, they may not see all the information during the process.

12. Other Issues:

A Department senior faculty member is leaving NMSU and going to Duluth Minnesota. (Resigning as of June 30th – Adrian Hanson)

Martin mentioned that last year there was a review done by some ACAGE membership of the ABET process – maybe a review of the Civil Engineering department facilities/ class methods could be done this year.

Maybe during this year's homecoming activities with the number of people attending the initiation we could get a review of the department. We could have a tour of the labs and new class rooms and discussion of the programs (with Lunch). There could be as many as 100 participants.

Let's look at breakfast (College Scholarships) to 2pm timeframe for the review. This should be an annual event with a good cross-section of the industry.

Martin and Lydia will check out venue, even look at convention center for the dinner.

Dean's Advisory Council discussion – CE department should have 4 on the council. Only two showed up at their last meeting of the council.

11. Meeting adjourned. 3:44pm

Next meeting will be March 28th 2013.

Respectfully Submitted,

Tim Cynova