



## 2017 Initiation and Annual Meeting Minutes

---

**Date:** Octobe 26, 2017 (3:00 p.m. to 5:00 p.m.)

**Location:** Las Cruces Convention Center

### 2017 ACAGE INITIATION & Annual Meeting

#### Board Attendees:

- Eddie Martinez, President
- Chris Traina, President-elect & Membership Committee Chair
- Gabriela Contreras-Apodaca, Student Affairs Task Force member
- Dr. David Jauregui, Treasurer & Financial Affairs Task Force member
- Margaret Cotsonis, ACAGE Administrator
- Ross Lujan, Secretary
- Tim Cynova, Past President
- Dr. Conrad Keyes, Jr., Membership and Nominations & Awards committees

#### 1) Introduction and Welcome

- a) Eddie Martinez

#### 2) Presentation and Initiation of Associate Members, Members, and Transfers

- a) Associate Members – Jared Brown, Thomas Dodge, Ryan Fairbank, Daniel Franco, Judith Gallardo, Sal Hernandez, Wyatt Karchner, Gabriel Lucero, Joye Moore, and Kenneth Suazo
- b) Members – Paolo Bandini, Dawn Suazo Harder, James Hendricks Jr., William Kingsley, Bob Murray, Sherman Peterson, Zohrab Samani, Aaron Schlessinger, Anthony Traina, and Angela Valdez
- c) Transfers – Edward Cordova

#### 3) Action Items

- a) Eddie Martinez: Opened floor for nominations for board member positions
- b) Motion
  - Debra Hicks: Motion for Kris Schafer to serve on board.
  - Chris Traina: Seconded the motion.
  - All in favor, motion is approved.
- c) Motion
  - Debra Hicks: Motion for Wyatt Kartchner to serve on board.
  - Chris Traina: Seconded the motion.
  - All in favor, motion is approved.
- d) Motion
  - Debra Hicks: Motion to adjourn.
  - Chris Traina: Seconded the motion.
  - All in favor, motion is approved.

## ACAGE BOARD MEETING

Time: \_\_\_\_\_

### Board Attendees:

- Eddie Martinez, President
- Chris Traina, President-elect & Membership Committee Chair
- Gabriela Contreras-Apodaca, Student Affairs Task Force member
- Dr. David Jauregui, Treasurer & Financial Affairs Task Force member
- Margaret Cotsonis, ACAGE Administrator
- Ross Lujan, Secretary
- Tim Cynova, Past President
- Wyatt Kartchner, Director
- Kris Schafer, Director

### 1) Action Items

#### a) Motion

- Chris Traina: Motion to extend term for Eddie Martinez to a 5<sup>th</sup> year
- Gabriela Contreras-Apodaca: Seconded the motion.
- All in favor, motion is approved.

#### b) Motion

- Gabriela Contreras-Apodaca: Motion for Eddie Martinez to become Past President
- Chris Traina: Seconded the motion.
- All in favor, motion is approved.

#### c) Motion

- Tim Cynova: Motion for Chris Traina to become President
- Gabriela Contreras-Apodaca: Seconded the motion.
- All in favor, motion is approved.

#### d) Motion

- Gabriela Contreras-Apodaca: Motion for Adrienne Widmer to become President Elect
- Kris Schafer: Seconded the motion.
- All in favor, motion is approved.

#### e) Motion

- Chris Traina: Motion for Dr. Jauregui to remain as Treasurer
- Wyatt Kartchner: Seconded the motion.
- All in favor, motion is approved.

#### f) Motion

- Gabriela Contreras-Apodaca: Motion for Ross Lujan to remain as Secretary
- Dr. Jauregui: Seconded the motion.
- All in favor, motion is approved.
-

g) Committee Chair Discussions / Appointments

- Membership – Wyatt Kartchner
- Membership Co-Chair – Kenny Stevens (Maybe)
- Student Affairs – Gabriela Contreras-Apodaca
- Faculty Affairs – Jerry Paz
- Financial Affairs – Kris Schafer

2) Thoughts by Board members

- a. Eddie Martinez: Does Kenny Stevens have the time to be membership co-chair? Eddie will ask Kenny about his interest and ability to serve in this position.
- b. Dr. Jauregui: Suggested that board meetings be held more frequently; at least quarterly.
- c. Dr. Jauregui: Board members should come prepared to make nominations at board meetings.
- d. Chris Traina: We need to clean up nomination form to allow for quick updates when sent out to candidates.
- e. Dr. Jauregui: Will compile a list of graduates.
- f. Dr. Juaregui: The nomination form should be changed to request all information that is required for the PowerPoint presentation at initiation.
- g. Tim Cynova: Will Debra Hicks remain as Board of Regents representative? Group discussed that Debra should remain in that position.
- h. Tim Cynova: Suggested that Ross send the ACAGE by-laws to Wyatt and Kris.
- i. Kris Schafer: Provide potential nominees a short description of what ACAGE is about and what is it that ACAGE does.
- j. Gabriela Contreras-Apodaca: Provide a timetable on what is required and when it is due. Chris Traina advised that he will prepare one and send to the Board for review.
- k. Dr. Jauregui: All board members need to participate to make ACAGE a success.
- l. Eddie Martinez: Need to show more correspondence from Chris Traina and Dr. Jauregui to show leadership from ACAGE President and the University.
- m. Chris Traina: Keep people that are interested involved in ACAGE.
- n. Dr. Jauregui: Are there emeritus positions within ACAGE? Eddie advised that we need to check that in the By-laws.
- o. Dr. Jauregui: Proposed a Board meeting for the middle of November.
- p. Dr. Jauregui: Suggested that we inform the ACAGE membership about how and what membership dues are used for.
- q. Chris Traina: Suggested that we utilize a/the ACAGE Facebook page to let people know about it. We could make it more functional. Dr. Jauregui suggested that we concentrate on membership first.
- r. Dr. Jauregui: Introduced Sarah Babin to the Board members and requested that she share best practices from other academies. Sarah could also help with ideas for the best use of membership dues.

3) Adjourn